



17 April 2019

Our Ref: A26687481

Enquiries: Peter Mattner

Mr Lawrence Teo
Technical Business & Regulatory Manager
Worley Parsons
18 Mount Street
Perth WA 6000

Dear Lawrence

PLUMBING AND GASFITTING COMPLIANCE NOTICES - FULL TRANSITION TO ELECTRONIC LODGEMENT

I am writing to inform you about the transitional arrangements to phase out the use of paper compliance notices for gasfitting, electrical and plumbing work carried out in Western Australia.

Feedback from industry shows a high level of satisfaction with eNotice from the vast majority of practitioners and stakeholders. The adoption of eNotice by industry has been excellent and the current percentage of electronic lodgements has reached approximately 90% for gas Notices of Completion.

Transition plan for gas notices:

Notices of Completion – must be lodged electronically from 1 October 2019

Notices of Intent – these are not supported by eNotice and will remain in paper form indefinitely.

As you are aware, the legislation allows me, as the Director of Energy Safety, to prescribe the form of gas notices. I will be making arrangements to disallow the use of paper Notices of Completion forms from 1 October 2019.

Gas Suppliers will only be able to accept Notices of Completion in paper form beyond the transition date where they have been certified prior to this date.

We will be communicating extensively with industry over the next 6 months to ensure it is well prepared.

It would be appreciated if you could advise your gas supply dealers/agents about this imminent change and further communicate to gasfitters where there is an opportunity to do so.

Should you have any queries about this matter or require any further information, please contact Peter Mattner on 6251 1941.

Yours sincerely

A handwritten signature in blue ink that reads "Ken Bowron". The signature is written in a cursive style with a large initial 'K'.

Ken Bowron
Director of Energy Safety

Cc Mr Wayne Ferreira
Esperance Area Manager
Esperance gas
22B Dutton Arcade
91 Dempster Street
Esperance WA 6450

Notices of Completion

Dateline for new eNotice Lodgement

The submission of Notices of Completion is a requirement of the Gas Standards (Gasfitting and Consumer Gas Installation) Regulations 1999.

As of 1 October 2019 it will be mandatory for gas fitters to lodge all gas Notices of Completion using eNotice.

Network Operators and Gas Suppliers will no longer accept paper forms beyond these dates and no exemptions will be provided. Notices of Intent will remain in paper form indefinitely.

What is eNotice

eNotice is a web based facility for the electronic lodgement of Notices of Completion for gas fitting work. It is free to register and use.

eNotice has a number of 'smart' features to minimise time and effort to fill out forms, such as automated data entry from meter data, address validation, and automatic entry of gas fitter and company details.

On lodgement of a notice, eNotice will send (by email) a copy of the notice to you, the relevant gas supplier as well as the customer, as long as the customer's email address has been provided by the gas fitter.

The system is accessible on mobile devices such as smart phones and tablets (as well as normal computers) on a 24/7 basis. However, it requires connection to the internet.

For video tutorial regarding registration, setting up your account and lodging a notice process, go to: <https://www.commerce.wa.gov.au/energysafety/video-tutorials>

Registration

If you have not registered to use eNotice, you can do so on the link below:

<https://www.commerce.wa.gov.au/energysafety/registration>

Further information

For further assistance please contact DMIRS on 08 6251 1900 or email energysafety@dmirs.wa.gov.au.